Town of Arrowsic Town Meeting Minutes June 16, 2016

Sagadahoc, ss:

To Chris Cummings, Constable for the Town of Arrowsic, County of Sagadahoc, State of Maine:

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Arrowsic qualified by law to vote in Town affairs, to assemble at the Arrowsic Fire Station on Thursday, the 16th of June A.D. 2016, at six-thirty in the evening, to act on the following articles to wit:

ELECTIONS

Art. 1. To elect by ballot a Moderator to preside at said meeting.

Eloise Vitelli was nominated and seconded. There were no other nominations. She was elected unanimously by ballot.

Art. 2. To elect a Town Clerk for the ensuing year.

Gretchen MacLeod was nominated. No other nominations were presented. It was explained that she will be unable to serve the complete term and that the Selectmen will be actively seeking her replacement. Elected unanimously.

Art. 3. To elect by ballot, for a three-year term:

Selectman, Assessor & Overseer of the Poor,

Surveyor of Wood, Lumber, and Bark, Fence Viewer

Michele Gaillard was nominated. No other nominations offered. Elected unanimously by ballot.

Art. 4. To elect for the ensuing year:

A Treasurer

Mary McDonald was nominated and seconded. No other nominations were made. Elected unanimously.

A Tax Collector

Liz Rollins was nominated and seconded. No other nominations were made. Elected unanimously.

Any other Town Officers -none

Art. 5. To see if the Town will vote to raise and appropriate the sum of \$41,478 to pay the following salaries to the Town Officers: *Note: Salaries include employee FICA & Medicare taxes* (7.65%).

	FY 14-15	FY 15-16 as of 4/25/16	FY 16-17
Selectman Chair	5,618	6,497	6,497

Totals	37,751	41,478	41,478
Conservation Commission	0	0	0
Board of Appeals	0	0	0
Recycling	541	541	541
Road Commission	541	541	541
Planning Board	541	541	541
Captain (1 @ \$200)	217	217	217
Deputy Chief	1,354	1,624	1,624
Fire Chief	3,032	3,249	3,249
Animal Control Officer	541	541	541
Constable	541	541	541
Codes Enforcement Officer	3,113	3,249	3,249
Shellfish Warden	541	541	541
Shellfish Committee	0	0	0
LEMA Director	108	108	108
Registrar	487	541	541
Tax Collector	4,467	4,873	4,873
Treasurer	4,467	4,873	4,873
Town Clerk	4,467	4,873	4,873
Selectmen (2 @ \$3,750)	7,175	8,124	8,124

 ${\it Motion \ made \ and \ seconded. \ Passed \ unanimously.}$

Art. 6. To see if the Town will vote to raise and appropriate the sum of \$3,500 to pay the following wages to Town Election Workers.

	FY 14-15	FY 15-16 as of 4/25/16	FY 16-17
Registrar	450	300	300
Deputy Registrar	250	250	250
Election Wardens	450	450	450
Election Clerks	1,300	1,000	1,000
Election Counters	700	1,000	1,500
Total	3,150	3,000	3,500

Motion made and seconded. Passed unanimously.

Art. 7. To see if the Town will vote to raise and appropriate the sum of \$3,735 to pay the payroll taxes on all of the salaries and wages paid (7.65%).

FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
3,172	3,444	3,735	3,632	3,735

Motion made and seconded. Passed unanimously.

Art. 8. To see if the Town will vote to expend to the Town Codes Enforcement Officer, Town Clerk, and Tax Collector fees collected to these respective individuals in the form of wages.

Art. 9. To see if the Town will vote to raise and appropriate the sum of \$12,000 for Fire Protection for FY 16-17.

FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
12,000	7,784	12,000	7,807	12,000

Motion made and seconded. Selectmen explained the history of the Arrowsic Fire Department Long Range Planning Committee and thanked the committee for its work. Malcolm Persen introduced the members of the committee and presented a synopsis of their findings and recommendations. The committee then answered questions from the audience. Bill Savedoff noted that Chief Chris Cummings intends to resign from the position, and Chris received an enthusiastic round of applause in absentia.

Motion passed unanimously.

Art. 11. To see if the Town will vote to appropriate up to the sum of \$161,500 from the Fire Department Capital Fund to replace the current Minipumper.

Motion made and seconded. Passed unanimously.

Art. 12. To see if the Town will vote to raise and appropriate the sum of \$6,500 to provide the Town with Ambulance Service for the coming year.

FY	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request	Actual	Request
6,500	4,597	6,500	5,434	6,500

Motion made and seconded. In answer to a question, Treasurer McDonald explained that we pay the City of Bath \$270 to respond and transport on a medical call. If no transport is needed, we are charged \$135. The patient is charged for medical services provided by the EMTs. Article passed unanimously.

Art. 13. To see if the Town will vote to expend the following amount from the Scholarship Fund for the purpose of providing scholarships to worthy and deserving students from the Town pursuing post-secondary education at an accredited educational institution; to be selected by the Selectmen on the recommendations of the Scholarship Committee.

Ed FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
1,000	1,000	3,600	3,600	3,600

Motion made and seconded. Jeremy Blaiklock moved to amend the dollar figure to \$2,400 because only two seniors applied this year. He announced that Michael Grill and Sean Detwiller were this year's recipients. The moderator asked for a vote on the amendment. There was one other senior who did not apply this year, but will be allowed to apply in the future. Amendment passed unanimously.

Article as amended was approved unanimously

Art. 14. To see if the Town will vote to authorize the Selectmen to accept donations to the Arrowsic Scholarship Fund and to provide appropriate receipts thereof.

Motion made and seconded. Approved unanimously.

Dena Bachman moved that the Town Meeting take up Article #39 out of order. Moderator explained that the motion required a 2/3rds majority. Vote was taken to move Article 39 forward. Approved unanimously.

Art. 39. To see if the Town will vote to raise and appropriate the sum of \$250 for the Miscellaneous Expenses of the Education Committee.

FY 14-15		FY 15-16 As of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
250	0	250	0	250

Dena moved that Article 39 be approved. Motion seconded, and Dena made a presentation for the Education Committee. Article #39 was approved unanimously.

Art. 15. To see if the Town will vote to raise and appropriate the sum of \$74,050 for general maintenance and repair of Town Ways and other Properties for the ensuing year, including snow removal. The amount to be raised takes into consideration the use of Town excise taxes and the MDOT Block Grant to cover Road expenses.

	FY 14-15 Actual	FY 15-16 as of 4/25/16	Request for FY 16-17
Expenses	174,500	107,901	176,950
Excise Tax	104,153	87,354	95,000
MDOT Block Grant	7,912	7,992	7,900

Road Commission Proposed Budget 2016-2017		
General Maintenance	5,500	
Culverts	3,500	
Roadway Grading/Rebuild	10,000	
Asphalt and Gravel Maintenance	3,500	
Road Sign Replacement	1,500	
Paving	70,000	
Emergency	5,500	
Snowplow	77,450	
Total	176,950	
Appropriations:		
Excise Tax	(95,000)	
MDOT Block Grant	(7,900)	
Amount to be Raised:	74,050	

Motion made and seconded. Jim Stump presented an overview of improvements made this year and scheduled future improvements. He also raised the issue of paving the Bald Head Road up to Steen Road at an estimated cost of about \$170,000. The Commission will seek consensus for the proposal from Bald Head Road residents before bringing it to the Town for a vote.

Article 15 approved unanimously.

Art. 16. To see if the Town will vote to raise and appropriate the sum of \$11,500 to cover the costs of recycling and other related activities.

FY 14-15	FY 15-16	FY 16-17

		as of 4/25/16		
Request	Actual	Request	Actual	Request
6,750	7,749	8,400	6,178	11,500

Motion made and seconded. Paul Schlein encouraged residents to recycle more. Article passed unanimously.

Art. 17. To see if the Town will vote to raise and appropriate the sum of \$28,000 to cover the costs of solid waste disposal.

FY 1			.5-16 ./25/16	FY 16-17
Request	Actual	Request	Actual	Request
28,500	27,700	30,000	18,712	28,000

Motion made and seconded. Passed unanimously.

Art. 18. To see if the Town will vote to raise and appropriate the sum of \$2,500 for disposal of septage waste for the coming fiscal year.

FY 1	4-15		5-16 3/25/16	FY 16-17
Request	Actual	Request	Actual	Request
2,500	2,088	2,500	3,208	2,500

Art. 19. To see if the Town will vote to raise and appropriate the sum of \$4,000 for Municipal utilities for the coming year.

FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
4,500	3,791	4,500	2,842	4,000

Motion made and seconded. Passed unanimously.

Art. 20. To see if the Town will vote to raise and appropriate the sum of \$5,000 for improvements and maintenance expenses of Town properties.

FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
5,000	3,036	5,000	5,069	5,000

Motion made and seconded. Passed unanimously.

Art. 21. To see if the Town will vote to appropriate \$5,000 from **surplus** to contribute to the Town Capital Improvements Fund for future capital improvement projects. Current fund balance: \$41,583.

Motion made and seconded. Passed unanimously.

Art. 22. To see if the Town will vote to raise and appropriate the sum of \$427 for the purpose of providing animal control support services including housing and sheltering of stray animals.

FY 14-15		FY 15-16 as of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
427	427	427	427	427

Motion made and seconded. Passed unanimously.

Art. 23. To see if the Town will vote to raise and appropriate the sum of \$2,000 for assessing expenses, including an Assessor's Agent for the coming year.

FY 14-15	FY 15-16	FY 16-17
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	as of 4/25/16			
Request	Actual	Request	Actual	Request
2,000	1,500	3,400	3,400	2,000

Motion made and seconded. Passed unanimously.

Art. 24. To see if the Town will vote to appropriate \$5,000 from **surplus** to add to the dedicated fund for the future revaluation of town properties by a licensed assessor. Total cost is estimated to be \$35,000. Current fund balance is \$30,000.

Motion made and seconded. Passed unanimously.

Art. 25. To see if the Town will authorize the Selectmen to contract assessing services for a revaluation of Town properties.

Motion to approve made and seconded. Fred Hill offered an amendment to add the language "after advertising and seeking bids for the same". Several people asked for clarification if the Selectmen must accept the lowest bid. Treasurer Mary McDonald noted that there is no requirement that we accept the lowest bid. Selectmen have been waiting until after this meeting to start the Request for Proposal process to find a Certified Assessor to complete the project. The amendment was approved with 4 dissenting votes.

Amended Art. 25. To see if the Town will authorize the Selectmen to contract assessing services for a revaluation of Town properties after advertising and seeking bids for the same.

The article was approved unanimously as amended.

Art. 26. To see if the Town will vote to raise and appropriate the sum of \$7,500 for FY 15-16 Auditor's Report and associated services.

Art. 27. To see if the Town will vote to raise and appropriate the sum of \$9,000 for Insurance for the coming year.

FY 14-15		FY 15-16 As of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
9,000	8,871	9,000	8,774	9,000

Motion made and seconded. Passed unanimously.

Art. 28. To see if the Town will vote to raise and appropriate the sum of \$5,000 to provide Legal Services.

FY 14-15		FY 15-16 As of 4/25/16		FY 16-17
Request	Actual	Request	Actual	Request
4,000	1,175	5,000	0	5,000

Motion made and seconded. Passed unanimously.

Art. 29. To see if the Town will vote to raise and appropriate the sum of \$10,000 for Administration expenses such as bank service charges, office supplies, postage, printing, software, payroll processing, small dues and training, small repairs, travel reimbursements, and computer expenses for the coming year.

FY 1	4-15		5-16 3/25/16	FY 16-17
Request	Actual	Request	Actual	Request
9,000	8,678	9,000	6,749	10,000

Art. 30. To see if the Town will raise and appropriate the sum of \$200 for expenses related to the publishing of "The Arrowsic Arrow."

Motion made and seconded. Paul Schlein explained that the money will cover expenses and postage needed to mail 50 copies.

Passed unanimously.

Art. 31. To see if the Town will vote to raise and appropriate the sum of \$3,500 for printing the Annual Report for the coming year.

FY	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request	Actual	Request
3,000	3,030	3,200	0	3,500

Motion made and seconded. Passed unanimously.

Art. 32. To see if the Town will vote to raise and appropriate the sum of \$1,500 for professional dues including for the Maine Municipal Association in the coming year.

FY 1			5-16 /25/16	FY 16-17
Request	Actual	Request	Actual	Request
1,500	1,385	1,500	1,415	1,500

Motion made and seconded. Passed unanimously.

Art. 33. To see if the Town will vote to raise and appropriate the sum of \$3,500 for Contingent Expenses for the coming year.

FY	FY 14-15		5-16 1/25/16	FY 16-17
Request	Actual	Request Actual		Request
2,000	0	4,000	0	3,500

Motion made and seconded. Passed unanimously.

Art. 34. To see if the Town will vote to raise and appropriate the sum of \$1,000 for the Miscellaneous Expenses of the Planning Board.

FY 1	14-15		15-16 1/25/16	FY 16-17
Request	Actual	Request Actual		Request
2,500	799	1,000	243	1,000

Motion made and seconded. Passed unanimously.

Art. 35. To see if the Town will vote to raise and appropriate the sum of \$100 for the Miscellaneous Expenses of the Zoning Board of Appeals.

FY 1	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request Actual		Request
100	0	120	105	100

Motion made and seconded. Passed unanimously.

Art. 36. To see if the Town will vote to raise and appropriate the sum of \$400 for the Miscellaneous Expenses for the Conservation Commission.

FY 1	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request Actual		Request
450	216	400 93		400

Art. 37. To see if the Town will vote to appropriate the sum of \$800 from the **dedicated Shellfish Conservation Fund** for the Miscellaneous Expenses of the Shellfish Conservation Committee and the Shellfish Warden.

FY 1	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request Actual		Request
500	317	500 665		800

Motion made and seconded. Chairman William Blaiklock gave a synopsis of their activities. Passed unanimously.

Art. 38. To see if the Town will vote to raise and appropriate the sum of \$100 for the Miscellaneous Expenses of the Local Emergency Management Agency.

FY 1	FY 14-15		FY 15-16 as of 4/25/16	
Request	Actual	Request	Actual	Request
100	0	100	0	100

Motion made and seconded. Passed unanimously.

Art. 39. To see if the Town will vote to raise and appropriate the sum of \$250 for the Miscellaneous Expenses of the Education Committee.

FY 1	FY 14-15		FY 15-16 As of 4/25/16	
Request	Actual	Request	Actual	Request
250	0	250	0	250

Approved (see after Article 14).

Art. 40. To see if the Town will vote to appropriate from **surplus** the sum of \$7,259 for the Patten Free Library.

Motion made and seconded. Selectmen explained that although this "donation" has historically been included in the next article, it was felt that due to its importance to the residents of the Town and also because the amount of the contribution is set by the Patten Free Library, the item belonged in an article by itself.

Article passed unanimously.

Art. 41. To see if the Town will vote to appropriate from **surplus** the sum of \$5,050 to fund the following non-profit organizations:

	FY 14-15	FY 15-16	FY 16-17
Bath Food Bank	300	300	350
Bath Freight Shed Alliance	100	120	100
Bath Area Senior Citizens, Inc.	625	300	350
Bath Area Family YMCA	300	300	350

Totals	12,293	11,716	5,050
The Range Light Keepers	100	100	200
Tedford Shelter	200	200	350
Sweetser	504	100	350
Senior Spectrum (Meals on Wheels)	350	300	350
SEARCH-GB (formerly GBEON)	100	100	100
New Hope for Women	200	200	350
MidCoast Chapter Red Cross	0	100	100
MCM Community Action	325	300	350
Maine's First Ship	100	100	100
Maine Public Broadcasting	250	250	250
LifeFlight Foundation	100	100	100
Kennebec Estuary Land Trust	100	300	300
Georgetown Historical Society	0	100	100
Friends of the Doubling Point Light	100	100	100
Elmhurst Assn. for Retarded Citizens, Inc.	500	300	350
Citizens for Squirrel Point	100	100	100
Big Brothers/Big Sisters of Bath-Brunswick	500	300	350

Motion made and seconded. Selectmen explained that the sums in the first two columns are not accurate due to separating out the Patten Free Library. Passed unanimously.

Art. 42. To see if the Town will vote to draw from **surplus** such funds as necessary to meet the Town's legislated responsibilities for providing General Assistance in accordance with the Town's General Assistance Ordinance passed in 2016. (Actual 15-16, \$0).

Motion made and seconded. Passed unanimously.

Art. 43. To see if the Town will vote to draw from **surplus** such funds as necessary to meet the Town's responsibilities for uncollectible ambulance fees. (Actual 15-16 \$1,110).

Motion made and seconded. Passed unanimously.

Art. 44. To see what sum the Town will vote to appropriate from **surplus** for reducing the amount of money to be raised by taxes. Selectmen recommend \$0.00.

Motion made and seconded. Passed unanimously.

Art. 45. To see if the Town will vote to increase the property tax levy limit of \$227,208 established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax levy limit.

Motion made and seconded. Moderator explained that the article needed a 2/3rds written vote to approve. Treasurer Mary McDonald explained that we will not need this article if we receive promised funding from the State, but if we do not get it, we will be about \$500 over.

Motion approved unanimously with 75 yes votes.

Art. 46. To see if the Town will authorize the Selectmen to sell a 0.97 acre, non-conforming Town property on Route 127, Map 4/Lot 6, historically known as the "sand lot."

Motion made and seconded. Passed unanimously.

Art. 47. To see if the Town will vote to keep the Town alewife and blueback herring resource closed to harvesting during the 2017 season for conservation purposes.

Art. 48. To see if the Town will vote to make the following amendments to the Definitions section of the Arrowsic Zoning Ordinance. Delete from Definitions in Zoning Ordinance (Note: For "delete and replace" changes, language deleted is struck through and language added is underlined.)

Frontage, Shore: The horizontal distance, measured along the high water mark, or uplan edge of a wetland/meadow/marsh between the intersections of the side lot lines.

Frontage, Road

Add to Definitions in the Zoning Ordinance -

Shore Frontage: The length of a lot bordering on a water body or wetland measured in a straight line between the intersections of the lot lines with the shoreline.

Road Frontage

Chairman Will Neilson explained the intent of the change was to bring the language of our ordinance into compliance with state regulations. There were many questions. Residents were concerned about the number of properties affected by the change, and this number was not available.

The article was defeated by a vote of 27 opposed and 22 in favor.

Art. 49. To see if the Town will direct the Selectmen to take appropriate actions to support the efforts of the Arrowsic-Georgetown Broadband Initiative to improve the availability of higher-speed broadband internet service for Town citizens.

Motion made and seconded. Mark Aukeman gave a report on the committee's activities and solicited input. Article passed unanimously.

Art. 50. To see if the Town will vote to accept the categories of State funding listed below, as provided by the Maine State Legislature.

State Municipal Revenue Sharing	Estimated	9,000
MDOT Block Grant	Estimated	7,900
Tree Growth Reimbursement	Estimated	930
Veterans Exemption Reimbursement	Estimated	200
Snowmobile Registration Revenues	Estimated	125
Homestead	Estimated	18,600
State grants or other funds not included above		Unknown

Motion made and seconded. Passed unanimously.

Art. 51. To see if the Town will vote to continue to allocate all revenues from the sale of shellfish licenses, and any fines received for violation of the Shellfish Conservation Ordinance, to the dedicated Shellfish Conservation Fund, to be used by the Shellfish Conservation Committee for shellfish management,

conservation, and ordinance enforcement.

Motion made and seconded. Passed unanimously.

Art. 52. To see if the Town will vote to amend the ordinance entitled "Shellfish Conservation Ordinance", dated 6/11/2008 as follows. (A copy of the complete ordinance including these changes is available at the Town Hall.) Note: For "delete and replace" changes, language deleted is struck through, language added is underlined.

Change Paragraph IV. Definitions, Subparagraph D (iii) to read as follows:

(iii) either fully participated in a scheduled shellfish conservation project, or attended at least four three meetings of the Shellfish Conservation Committee.

Purpose: To bring the Ordinance into conformity with the current ASCC meeting schedule.

Change Paragraph V. Licensing, Subparagraph A. to read as follows:

A. A Town Shellfish Digging License is required. It is unlawful for any person to dig or take shellfish from the shores and flats of this town without having a current license issued by this town as provided by this ordinance. A Commercial Digger must also have a valid State of Maine Commercial Shellfish License issued by the Department of Marine Resources. A commercial digger must also have a valid State of Maine commercial shellfish license issued by the Department of Marine Resources, but need not purchase the State license before obtaining the Town license.

Purpose: To bring the Ordinance into conformity with State Regulations, and correct a formatting error.

Change Paragraph V. Licensing to read as follows:

D. Application Procedure: Any person may apply to the Town Clerk for the license required by this ordinance on forms provided by the town. Seniority is not required to apply for a license but will govern the order in which licenses are issued.

Purpose: To clarify the purpose of Seniority.

Motion made and seconded. Passed unanimously.

Art. 53. To see if the Town will vote to collect all Watercraft Excise Taxes in a dedicated Water Access Fund. Current fund balance: \$74,109.

Art. 54. To see if the Town will vote to allocate all revenues from dog license fees to a dedicated Animal Control Account and authorize the Selectmen to draw from that account for the purpose of funding animal control work in town.

Motion made and seconded. Sukey Heard noted that Jeremy Blaiklock is retiring after 10 years and thanked him for his service. The Selectmen will be appointing Sarah Mancini, Georgetown's Animal Control Officer, to replace Jeremy in July. Article approved unanimously.

Art. 55. To see if the Town will vote to allow the Selectmen to accept and expend the following monies for FY 2016-2017: miscellaneous contributions, donations, grants and reimbursements.

Motion made and seconded. Passed unanimously.

Art. 57. To see if the Town will vote to authorize the Selectmen to draw from **surplus** such funds as necessary for tax abatements due to overpaid taxes.

Motion made and seconded. Passed unanimously.

Art. 58. To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any real estate acquired by the Town for nonpayment of taxes, on such terms as they deem advisable, and to execute quit-claim deeds for such property.

Motion made and seconded. Passed unanimously.

Art. 59. To see if the Town will vote to allocate all proceeds from the sale of tax delinquent property to the Undesignated Surplus.

Motion made and seconded. Passed unanimously. Note: none in the pipeline.

Art. 60. To see if the Town will vote to authorize the Selectmen to borrow money from time to time in anticipation of taxes.

Motion made and seconded. Passed unanimously.

Art. 61. To see if the Town will vote to authorize the Selectmen to utilize balances in Town dedicated funds to postpone or eliminate the need to borrow in anticipation of taxes. Funds reduced in this way would be restored with incoming tax revenues.

Art. 62. To see what sum the Town will vote to authorize for Annual Interest on all taxes paid 60 days after posting.

Selectmen recommend 4.0% (State Maximum Allowed—7%)

Motion made and seconded. Passed unanimously.

Art. 63. To see what date the Town will select for the 2017 Annual Town Meeting. Selectmen recommend Thursday, June 15, 2017, at 6:30 PM.

Motion made and seconded. Passed unanimously.

Selectmen: Submitted by Town Clerk:

Michele Gaillard Gretchen MacLeod

Suzannah Heard William Savedoff