

# Town of Arrowsic

## CONDITIONAL USE PERMIT APPLICATION

FOR CEO USE

Rcvd \_\_\_\_\_ App # \_\_\_\_\_

Fee \_\_\_\_\_ Issd \_\_\_\_\_

### A. General Information

1. Applicant(s): \_\_\_\_\_

Contact Info: tel: \_\_\_\_\_ email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

2. Property Owner: (if different from Applicant) \_\_\_\_\_

Contact Info: tel: \_\_\_\_\_ email: \_\_\_\_\_

**Note: If applicant is not property owner, include letter of authorization from owner.**

3. Property Location: (Number and Road) \_\_\_\_\_

4. Zoning : (See Zoning Map at Town Hall)

\_\_\_ Rural Residential I District (RR I) **OR** \_\_\_ Rural Residential II District (RR II)

5. District Overlay: See Zoning Ordinance Section 2.2 for description (check all that apply:)

\_\_\_ Shoreland Zoning District **AND** \_\_\_ Resource Protection District **AND**

\_\_\_ FEMA Flood Zone (see Flood Insurance Rate Map)

6. This application is for: (check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Principal Structure           | <input type="checkbox"/> Earth Moving : ___ Excavation ___ Filling ___ Grading |
| <input type="checkbox"/> Accessory Dwelling Unit       | <input type="checkbox"/> Road /Driveway  |
| <input type="checkbox"/> Accessory Structure           | <input type="checkbox"/> Pier, Dock, Float: ___ Permanent ___ Temporary        |
| <input type="checkbox"/> Addition                      | <input type="checkbox"/> Timber Harvesting/Land Clearing                       |
| <input type="checkbox"/> Reconstruction or Replacement | <input type="checkbox"/> Home Business   |
| <input type="checkbox"/> Private Campsite              | <input type="checkbox"/> Other (specify) _____                                 |
| <input type="checkbox"/> Change of Use                 |  |

### B. Property Information

ArrowsicTax Map/Lot No.: \_\_\_/\_\_\_

Lot size: \_\_\_ acres Year Property Created (only if after 1995) \_\_\_\_\_

Are any abutting properties under same ownership? \_\_\_no \_\_\_yes If yes, Map/Lot # \_\_\_/\_\_\_

Part of a subdivision? \_\_\_no, \_\_\_don't know \_\_\_yes, subdivision name: \_\_\_\_\_

Does the property border or contain any streams, wetland, ponds, or tidal waters \_\_\_ yes \_\_\_ no

A home business is currently, or will be, conducted at this location. \_\_\_ yes, \_\_\_no

### C. Certification

I certify that the information submitted is correct to the best of my knowledge, that I am familiar with the Arrowsic Zoning Ordinance rules that apply to this proposal and I agree to allow inspections on the property by the Codes Enforcement Officer at reasonable hours.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

## General Instructions:

The **CONDITIONAL USE PERMIT APPLICATION** can be used for land use activities that require review by the Planning Board or Codes Enforcement Officer. **To obtain a permit you will show that a project meets the code requirements.** The application fee and listed documents must be submitted to complete the application.

The Arrowsic Zoning Ordinance is available at the Town Hall and online at [www.arrowsic.org](http://www.arrowsic.org) under “Codes”. The proposal will be reviewed under the guidelines in Section 4.2. and the activity is then subject to the conditions included in the permit. A completed application demonstrates an understanding of the rule

Please contact the Arrowsic Codes Enforcement Officer (CEO), who can assist you in the permitting process.

Town of Arrowsic Codes Enforcement

## Drawings Requirements - NOTE: setback survey may be required

Provide Scaled Plot Plan and Structure Drawing indicating the following:

_____	_____	Owner’s name, address, signature, and date on all drawings
_____	_____	Property Lines, location and dimension, road name and frontage
_____	_____	Indicate North direction with arrow, Zoning Districts, Map/Lot Number
_____	_____	Location of all existing and proposed structures
_____	_____	Plan drawing(s) of floor layouts and exterior side view(s)
_____	_____	Dimensions of structure including height from original grade
_____	_____	Driveway location existing and proposed
_____	_____	Septic tank, field and well location
_____	_____	All applicable setback lines
_____	_____	Dimension from existing and proposed structures to lot lines at closest point of structure to closest lot line or high water line.

## Document Checklist

- Application Fee (See Schedule of Fees)
- Signed Application
- Copy of registered deed w/ Book and Page Number
- Letter of Authorization (if applicant is not property owner)
- Permit by Rule from DEP (if required)

### Conditional Use Permits requiring Planning Board Review:

- One hard copy of all drawings and supporting documents and one digital copy
- Mailing Labels Or addressed envelopes of neighbors within 200’ of property in all directions
- Site photographs showing property with existing structures and proposed area of work.
- Other supporting documentation - **The burden of proving that the proposal conforms to all applicable ordinances lies with the applicant.**